

CHECKLIST TO AID INDEPENDENT EDITING SKILLS

About this resource

For confident writers they could check their work against this checklist or sections could be given to learners to focus on.

They could be available on the desks during the editing process to support as much independent editing as possible.

Writing checklist

Check the question against each point you make.

Does my writing make sense?

Do I use the same tense throughout my writing?

Did I put capital letters at the start of sentences, names, places?

Do I use a variety of long and short sentences?

Did I include a range of punctuation?

Did I add any describing words or techniques like similes, metaphors, personification?

Do any words look like they might be spelt wrong?

Do I answer the question?

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This resource is available in various sizes: as a single page and two on one page for printing.

Do not print this page. The resource starts on page 2.

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Do I answer the question?

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